

**ALTERNATIVE DOCUMENT SERVICES INC.  
REQUEST FOR PROCESS SERVICE**

235, 3545 – 32<sup>nd</sup> Avenue N.E. Calgary, Alberta T1Y 6M6

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Date: \_\_\_\_\_ File # \_\_\_\_\_

Law Firm: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax: \_\_\_\_\_

**TYPE OF SERVICE:** Regular \_\_\_\_\_ Rush \_\_\_\_\_ Priority Rush \_\_\_\_\_

**AFFIDAVIT REQUIRED BY:** \_\_\_\_\_

**TYPE OF DOCUMENTS:**

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**PARTIES TO BE SERVED:** (See Second Page for Additional Parties)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Plaintiff:  
Defendant:  
Registered Office:  
Witness:

**SPECIAL INSTRUCTIONS:**

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**ADDITIONAL PARTIES TO BE SERVED:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ - \_\_\_\_\_

- ~ Plaintiff or Applicant
- ~ Defendant or Respondent
- ~ Registered Office
- ~ Witness

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ - \_\_\_\_\_

- ~ Plaintiff or Applicant
- ~ Defendant or Respondent
- ~ Registered Office
- ~ Witness

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ - \_\_\_\_\_

- ~ Plaintiff or Applicant
- ~ Defendant or Respondent
- ~ Registered Office
- ~ Witness

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ - \_\_\_\_\_

- ~ Plaintiff or Applicant
- ~ Defendant or Respondent
- ~ Registered Office
- ~ Witness